

Workplace Readiness Skills



Hard work



Effort



Tenacity



Commitment



Performance

Workplace Readiness Skills

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Current Format

- Web-based content
- Text heavy
- Few graphics
- No digital interactivity
- Learner reading dependent



Work Ethic Worksheet (L2)

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Level 2: Workplace Readiness Skills (teacher-only version) > Work Eth...

COMPLETE

100% COMPLETE

Section

Materials

Summary

In this activity, students explore the complex topic of work ethic and the advantages of demonstrating a strong work ethic in the workplace. Students are asked to complete a worksheet in which they will pull from their own lived experiences.

Definition

Work ethic is a commitment to the value of work and doing one's best, including

- **recognizing the importance of having a strong work ethic:** employers want employees with great work ethic because they want to know the value of the work matches the compensation and because it means employees are striving to fulfill their role. For workers, doing one's best adds meaning to our lives. Employees who can demonstrate work ethic cultivate positive morale and overall productivity increases. Catalysts of work ethic are often rewarded because they are seen as going the extra mile to support the efforts of the enterprise. They are seen as leaders even when they are not in leadership roles. They are true assets of the workplace.
- **demonstrating diligence:** working with persistence to accomplish a task. Problems and obstacles will be encountered, often with regularity, and things will not go as planned. Those who can work through problems and see tasks to completion, those who move operations forward, even when difficult, and those who deliver quality products or services, will stand out.
- **maintaining dependability:** being reliable, trustworthy and able to handle responsibility.
- **accounting for one's decisions and actions:** taking personal responsibility, rather than ducking or blaming someone or something else; note: try to document decisions and conversations with others, especially those in higher positions that led to those decisions.
- **accepting the consequences of decisions and actions:** complying and keeping positive; following directions, orders, and adapting to changed circumstances even when it might be difficult to do so.

Drivers, Motivators, Mindsets

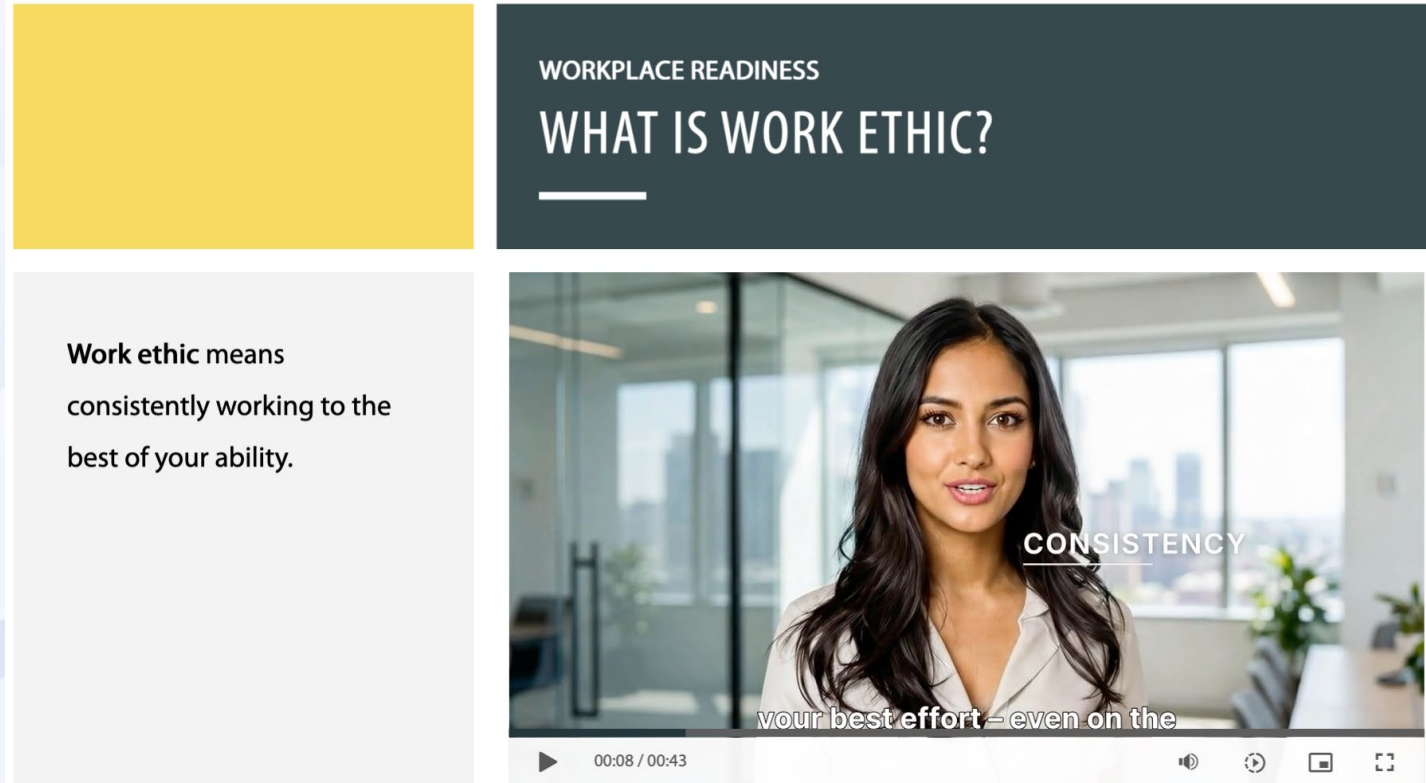
The main point behind this activity is to get students to understand that there are drivers and motivators inside each of us that cause us to behave in certain ways that shape our character. The demonstration of work ethic is an extremely important behavior to encourage while discouraging behaviors that undermine it: malaise, apathy, and resentfulness, for example. Students may not be professionally employed, and yet they still have examples of work ethic (keeping a positive attitude, doing their best, especially against the odds, taking pride in their effort) they can take from their daily lives. Ask students to contribute examples. *How are these "beliefs" or "mindsets" of work ethic shown? Why are they valued by employers?* It might be argued that a good work ethic is always tied in some way to a positive attitude. And a positive attitude at work can spread to coworkers.

Character is Built by Actions

Teacher reads: *Any behavior can be learned and developed. But if you want to get better at any behavior, you need to practice it until the mindset is implanted in your psyche, or basically until you no longer have to think about doing it anymore. You do it naturally, automatically, because the behavior has been adopted. You might believe that "who you are" is simply about the things you like, the things you avoid, things you are good at, and your inner or emotional life. But the way the world sees you is based on the decisions you make and how your behaviors affect others. Work ethic might require inner resources like integrity, motivation and discipline, but it is*

Future Format

- Engaging digital delivery
- Student centered
- Increased responsibility
- Increased accountability
- Teacher resources



WORKPLACE READINESS

WHAT IS WORK ETHIC?

Work ethic means consistently working to the best of your ability.

CONSISTENCY

your best effort - even on the

00:08 / 00:43

Learning Styles

- Media Elements

- Audio
- Video
- Graphics
- Text
- Closed Captioning
- Menu
- Transcript
- Immersive Reader

The screenshot displays the CTECS Immersive Reader interface. The top navigation bar includes a 'Home' link and an 'Immersive Reader' button. The main content area is titled 'Work Ethic' and features a yellow header, a dark blue title box with the text 'WORKPLACE READINESS THE BUILDING BLOCKS OF WORK ETHIC', and a central graphic titled 'WORK ETHIC' showing three legs of a stool labeled 'Diligence', 'Dependability', and 'Accountability'. To the left of the graphic, there is a list of definitions: 'Diligence – persist through challenges', 'Dependability – follow through for others', and 'Accountability – own your decisions and outcomes'. A text block on the left side of the interface explains the three-legged stool metaphor. The bottom of the interface includes a progress bar and navigation controls.

Home

Immersive Reader

CTECS
Career and Technical Education
Consortium of States

MENU TRANSCRIPT

Work Ethic

WORKPLACE READINESS
THE BUILDING BLOCKS OF WORK ETHIC

WORK ETHIC

Diligence
Dependability
Accountability

Diligence – persist through challenges
Dependability – follow through for others
Accountability – own your decisions and outcomes

Think of work ethic as a three-legged stool. Diligence is the leg that keeps you pushing through when a task gets tough. Dependability is the leg that makes others feel like they can count on you. And accountability is the leg that keeps you honest – with yourself and everyone around you. Take one away, and the whole thing wobbles.

And accountability is the leg that keeps you honest -

PREV NEXT

Accessibility

- WCAG compliant
- Reaches all learners

WHY WORK ETHIC MATTERS

You ^{v.} might ^{v.} be ^{v.} w

^{n.} ethic ^{adv.} really ^{v.} ma

^{n.} difference? It ^{v.} does. ^{n.} Employers ^{v.} pay

^{adj.} close ^{n.} attention to who ^{v.} shows up

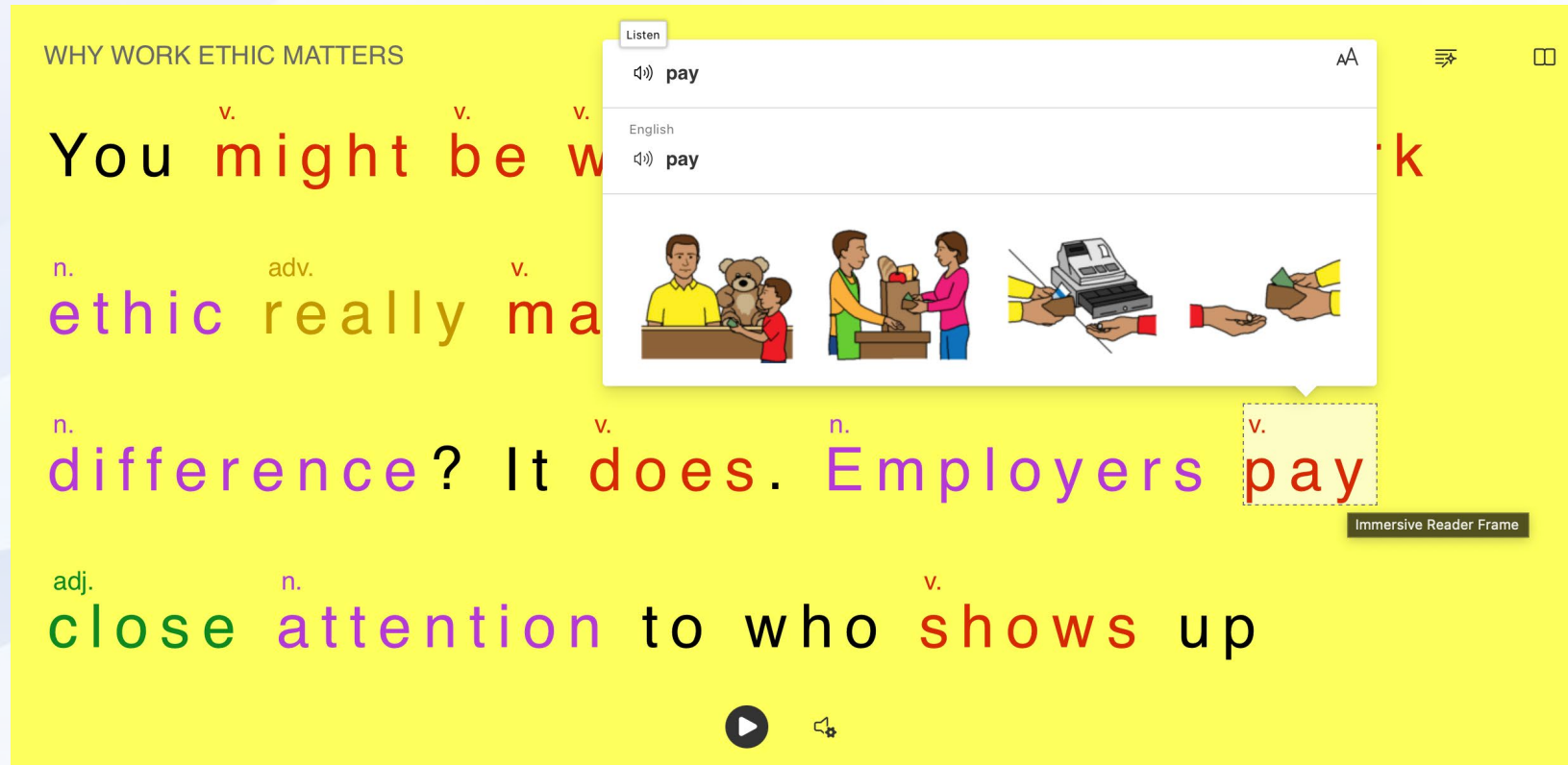
Listen

pay

English

pay

Immersive Reader Frame

The image shows a screenshot of an Immersive Reader application. The background is a bright yellow. At the top, the text "WHY WORK ETHIC MATTERS" is displayed. Below this, several lines of text are shown with individual words highlighted in different colors (red, purple, green, yellow) and labeled with parts of speech (n., v., adj.). A pop-up window titled "Listen" is open over the word "pay", showing the word in English with a speaker icon and a definition. Below the definition are four small illustrations: a man holding a teddy bear, a man working at a counter, a person using a cash register, and hands exchanging money. At the bottom of the screen, there is a play button icon and a speaker icon.

Interactivity

- Check Points
- Accountability

Work Ethic

Which of the following best describes work ethic?

Select your answer and then select the Submit button.

Correct

Exactly! Work ethic is all about consistent effort – not just doing enough to get by, and not just rushing to finish. It's about showing up and doing your best, every time. Keep going!

Select Next to continue.

WORKPLACE READINESS

CHECK FOR UNDERSTANDING: WORK ETHIC

A Doing the minimum required to keep your job

B Consistently working to the best of your ability

C Being friendly and easy to get along with at work

D Finishing tasks quickly, regardless of quality

▶ ————— 🔍 🔊 📄 ↺ ⚙️ 🗉 ⏪ PREV NEXT ⏩ SUBMIT ✓

≡ Work Ethic

- Read each scenario, then match the expectation it best demonstrates.

MATCH THE EXPECTATION

- ### Demonstrate diligence

- Demonstrate dependability

- ## Demonstrate diligence

- ## Demonstrate dependability

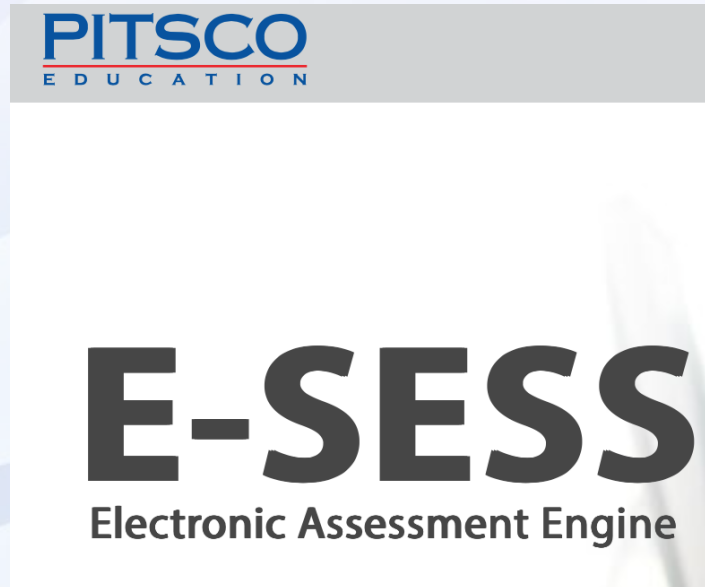
- ### Demonstrate accountability

- ### Accept consequences

- Accept consequences

Integration

- Direct handoff from the Synergy course into the official CTECS credentialed assessment in E-SESS
- Results returned to the teacher

The image shows a login interface for Synergy. At the top, the Synergy logo is displayed with "Pitsco Education" in small text above it. Below the logo, there are two input fields: "Username" and "Password". The "Username" field has a red "x" icon and a red error message "Please enter a username" below it. Below the "Password" field, there is a blue "SIGN IN" button. Below the "SIGN IN" button, there is a blue button with a ClassLink logo and the text "SIGN IN WITH CLASSLINK". At the bottom, there are links for "FORGET YOUR PASSWORD?" and "PRIVACY POLICY".