



February 15th, 2024

To Whom It May Concern:

This letter is to advise you that CTECS, located at 1866 Southern Lane, Decatur, Georgia 30033 is the sole authorized educational provider for the Workplace Readiness Skills Assessment.

Purchase Orders should be sent directly to Tim Withee at CTECS and may be emailed to twithee@ctecs.org.

If you have any questions or require more information, please contact our office at 404-994-6535.

Thank you for your interest in this assessment.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Withee", is written over a horizontal line.

Tim Withee
Executive Director, CTECS

